

**BREDON STAR R.F.C. Ltd.** est. 1991  
Incorporating  
**Bredon Star Junior Rugby**

( Affiliated to the Rugby Football Union, North Midlands RFU  
and Worcestershire & Herefordshire RFU )



**Minutes of AGM**  
**Friday 23<sup>rd</sup> January 2023**  
**Star Inn and via Zoom @ 7.00pm**

**Attendees:**

Kevin Falvey	Adam Gallagher	Meryl Falvey
Al Green	Shane Collins	Darren Gamble
James Howard	Karen Walker	Dave Walker
Matt Jaynes	Sherief Loutfy	Tim Coppin
Alice Walker	Gemma Greenwood	Jon Stickler
Nick Harwood	Steve Jenkins	Dave Godwin
Karen Godwin	Duncan Taylor	Andy Dickinson
Mark Frost	Paul Kemple	Mark Dowdeswell
Sian Gittins	Sharon Taylor	Nick Kornjaca
Kieran Matty	Helen Ayres	Richard Jenkins

**AGENDA**

**1. Appoint a Chairman for the Meeting. ( AG )**

AG stated that tonight he was covering for the President DN, but would hand over the meeting to KF.

**2. Apologies for absence**

Dave Newcombe, Scott Jameson, Reece Dickinson, Claire Dickinson, Al Ayres.

**3. Approval of the minutes of the last AGM held on 21<sup>st</sup> January 2022**

KF stated that these have been published on the website and circulated to all of you that have email addresses registered with the club and are available throughout the room. **Approved unanimously.**

**4. Matters Arising - If not addressed elsewhere in the minutes**

There were none.

**5. Club Chairman's Report on the Club's Development throughout the 2021/22 season**

KF thanked everyone for attending the AGM and apologised for the meeting being held again 4 months later than normal. KF stated that he will endeavour to make this meeting as quick and painless as normal.

KF thanked the Junior Section Chairman and Vice Chairman – Nick Harwood and Sharon Taylor together with the junior coaches and committee, who have seen us through another challenging period.

A number of senior players together with Kieran continue to help with coaching within the junior setup.

Catering has been back to normal, Kathy on Sunday mornings at Bredon and the volunteer rota seems to be working at Westie under the control of Sharon.

KF put out an advert for a paid role to support our Saturday catering needs, but didn't get any responses.

As for the Bar, then Daz Gamble and the paid and volunteer teams have again coped admirably.

Daz is stepping down as the Bar Manager at the end of the season, so the Exec Committee has agreed that the vacancy advert to cover this role will also include the Catering at Bredon, so the role will change to Club Stewart and will be a paid role. Please look out for this advert and spread the word.

We are also taking the opportunity to formalise all roles within the club by producing role descriptions and also for the paid staff, contracts of employment.

I would like to thank Daz for stepping up to the role and managing us through a very trying few years. Profits have increased during his tenure and the beer choices served have improved and we now have the star ship enterprise in the cellar with the introduction of the Heineken cellar solution. Thank you Daz for all your hard work.

Our 1<sup>st</sup> year with O'Neill's as our merchandising partner has gone well. I haven't heard any horror stories, so I hope you all agree.

It is good to see players and supports alike wearing club colours on match days and while out and about in general. It is good advertising for the Club. Remember we still sell other items over the bar.

We have a good number of club sponsors and some new ones this season, but are always looking for more.

We are very grateful for the sponsorship commitment to local grassroots rugby.

Scott now manages this role, so if you have something to offer or know someone or a company that can help the club, then please speak to him.

Last season we were again unable to host Varsity match between Prince Henry's High School and Tewkesbury School. This event was very well received by the schools, I will talk to the schools to see if they want to get back on track for next season.

We did not hold the Player's Reunion Lunch last season, but there will be one on Saturday, 11<sup>th</sup> March 2023. This event will form part of our 30<sup>th</sup> Anniversary plans. Anyone wishing to help with this organisation of our celebrations, then please speak to KF.

From the senior playing perspective, it has been great to see such high numbers at each training session. Kieran in particular has gone above and beyond again in his organisation and execution of training, ably supported by some of the senior squad and junior coaches and it's great to see Zander, Dave Newcombe, Al Ayres, Boyd, Kemp and others conducting training sessions.

Also Al Green has been undertaking SCAT5 testing to help with evaluating concussions and creating baseline testing to measure against a post-injury test score.

I believe this is also being introduced for the u16's too.

With such a focus on head injuries in the sport at the moment, the club has introduced this testing to increase player safety and wellbeing.

I must also thank Kieran who is the consummate professional in his commitment to this club and so much of what he does goes unseen by most of us. Thank you for this commitment and long may it continue.

Thanks has to go also to our wonderful Ladies Team, who continue to improve and demonstrate what can be achieved with hardwork and commitment. They are still the current Midlands Champions. The introduction of a girls squad is also very encouraging for the future.

A number of the squad are representing the club in the Regional Wildcat squad.

Cerys Godwin and Maddie Miles-Kingston have received caps for representing England u18's in France in 2022. What an honour.

Maia Ayres and Tilly Palmer - Are in the England under 15's training squad.

Well done ladies.

A big thank you goes out to the clubs unofficial sponsors and volunteers who contribute in so many unseen ways, again too many to mention, but you know who you are!

In addition, Our Landlords :-

- Kemerton Estate (Adrian / Matt Darby) – Westmancote Site
- Bredon Cricket Club – for use of their facilities each Sunday
- Bredon Parish Council – Bredon Site

Also, a BIG Thankyou to ALL of the clubs players, coaches, supporters and the Club Executive Committee without whos commitment this club wouldn't exist.

A very special mention goes to Meryl who as our International Ticket Secretary and club kit washer does a sterling job that does not get seen by many in the club, but trust me without her we would have significant financial worries given the money generated by the sponsorship of tickets and we would also suffer from dirty / smelly kit!!! If anyone would like to consider taking on the role of ticket sec, then Meryl would happily talk them through the role.

Now before I had over to Nick, I would just like to say, this club continually needs / strives to move forward, and to that end, the Executive Committee, have agreed to a number of new roles for this season.

We will ask you to vote on these new roles later, but it is important for me to out line our plans.

Dave Newcombe is stepping down as Club President after over 10 years in the role.

Dave have seen the club through a number of major changes, the most significant of which is the building of this our first club house. Dave is not leaving us and will continue as the Immediate Past President and will therefore remain an Officer of the Club. Thank you Dave for all the time and commitment you have given the club over this extended period.

I am however very please to say that Al Green has agreed to step up into some very big shoes and take on the role of Club President. Al has been working with Dave over the last year or so to prepare for this role.

Also, supporting Nick as Junior Chair is Sharon Taylor, who has taken on the Vice Chair Role.

Finally, as I have already stated, Scott while continuing in his role of Club Vice Chair, will also take on the role of Club Sponsorship Secretary.

That's all from me , so thank you and I now hand over to Nick.

## **6. Junior Section Chairman's Report on the Junior Club's 2021/22 season – NH**

Last AGM we were into the 2021-22 season and were able to reflect on the impact Covid has had on the Junior game generally and for our club specifically. This update will focus on end of 2021-22 success and where we are mid 2022-23 season...

### **End of 2021-22 Season to note:**

- DPP success as recorded last year with 18 players from U15s and U14s across Gloucester and Worcester DPPs. Amazing numbers given size of our village.
- We enjoyed competitive success with:
  - U15s making it to the final of the County Cup

- U14s getting knocked out in final stages in a very close game to a very strong Camp Hill
- U9s “winning” the Evesham festival
- U12s “winning” the Landrover Cup festival at Worcester Warriors festival - this win got the team taken on a trip to the Premiership final courtesy of Landrover.... A great day had by all!

• We held our first End of Season awards ceremony since 2019 and were very excited to have Freddie Thomas (Bredon Junior now Gloucester) join us on stage and award the players with their trophies and ties. Thanks to all those who helped make the event happen.

• Thanks especially to Sharon Taylor for her organisational prowess on the day/evening - the most efficient awards evening we’ve ever had (we actually finished on time)

#### **Start of 2022-23 Season:**

- 182 Players
- 40 Coaches
- 11 teams U6/7 to U16 (no U13 team) plus U12 Girls and Touch Teams

#### **• Registration**

ALL junior players and parents are now registered on the RFU’s Game Management System (GMS). This means we have direct contact capability to all parents and player as well as assurance that all our Juniors are registered with the RFU for tournaments and festivals and therefore insured through the RFU

#### **• Subs**

Great effort from coaches to get subs organised. Please note we made extra effort to highlight the player support fund (aka hardship fund) due to financial environment. Pleased to say we have been able to support 4 players this season

#### **• Safeguarding & Welfare**

- I am pleased to confirm Arti Ranner has agreed to fill the Safeguarding and Welfare officer role.
- Kevin’s hard work at the end of last season means we have full coverage of first aiders across the junior coaching groups - a new RFU requirement
- We have also successfully completed DBS checks across nearly all volunteer junior coaches
- We are anticipating a visit/audit from North Mids RFU and will review documentation and Processes

#### **• Ladies**

- Special mention and thanks to Channelle Wakefield who is working hard to set up our First Ladies Contact team and ensure we maximise on grant and funding offers. Numbers are slowly growing and they continue to advertise for new players
- Also thanks to Alice Walker who runs Girls Touch Rugby sessions over the summer.
- Combined we hope these offerings attract more girls, especially aged 11+ to the game whether that be through touch, contact or indeed both!

#### **• Competition**

Due to past performance all three age groups received a bye in the first stage of the County Cup and are progressing well (U14s in Shield and U15/16 I think are still in)

#### **• DPP**

With the fall of Worcester Warriors the Worcester DPP dropped away for the first few months of the season. It seems to have been reborn as Midlands Rugby Academy via volunteers and is due to restart. U14s have not heard from Gloucester DPP as yet

- **Community Liaison**

WW impact bit again but the good news is the WW Community Liaison moved to Gloucester RFC in the summer band has been reaching out on how they can support in terms of community coaching and Half Term camps etc. We are hosting a Gloucester Rugby half term camp in February and have arranged sessions with their community coaches already

- **Sites**

- **Bredon**

- Drainage channels fixed with thanks to Tim Coppin.
    - With 4 teams at Bredon Sundays are now a busy morning (and afternoon for some).
  - Ongoing thanks to Kathy and Kevin for ensuring players & parents are fed.

- **Westie**

- Huge thanks to Sharon Taylor (again) for managing the site & cafe. Volunteering for the Cafe is proving a challenge
      - We have agreed to fund an overhaul in March/April (weather permitting) of the Upper Field. We rent from Matt Darby on a 5 year contract and has been unusable for much of this season - relying on the cricket outfield.

- **Socials**

Thanks to Gem Greenwood for the idea and Sharon & Duncan Taylor for organising the Mini age-groups. Each age group has held a social in the club on a Friday evening over the first half of the season. An opportunity to bring parents into the club. We already have dates in the second half as proved very popular.

## **7. Financial Report and Presentation of Accounts ( Chair of Finance ) - DT**

### **Bredon Star RFC. Ltd.**

- Post Covid; Started playing & training again
- Collected Membership
- Needed ...
  - Pitches and Training grounds
  - Insurance (increase to include loss of earnings)
- Started needing First Aid
- ... and physio
- New Coaches; new kit and equipment
- Investment (drainage and other one-off projects)

#### **Revenue; flat YoY**

- Income from Memberships, sponsorship, international ticket sales, grants and fund raising
- Cost of Sales; material increase (playing post covid)
- Kit, coaching, equipment, first aid, physio
- Admin Expenses; significant / one-off cost
- Rent (pitched, school, AWP), Light/Heat, Insurance,
- Depreciation and Repairs (\*),

*(\*) one off costs of drainage/pitch repairs*

<b>Bredon Star RFC</b>	<b>2021</b>	<b>2022</b>
	£	£
<b>Reneue</b>	<b>40,681</b>	<b>39,784</b>
Costs of Sales	(10,942)	(24,373)
<b>Gross Profit</b>	<b>29,739</b>	<b>15,411</b>
Admin Expenses	(24,886)	(70,975)
	<b>4,853</b>	<b>(55,564)</b>
Interest Recievable	6	3
<b>Surplus / (Deficit) before</b>	<b>4,859</b>	<b>(55,561)</b>
<b>Surplus / (Deficit) for Yea</b>	<b>4,859</b>	<b>(55,561)</b>

**Star Inn @ Bredon Ltd.**

- Sales; significant increase (reopening bar). Close to VAT Threshold.
- Likewise Cost of Goods (stock)
- Staff costs flat (supported during Covid)
- Profit £26k (donated to Bredon RFC)

<b>Star Inn</b>	<b>2021</b>	<b>2022</b>
	£	£
<b>Turnover</b>	<b>11,580</b>	<b>81,189</b>
Costs of Sales	(7,944)	(42,405)
<b>Gross Profit</b>	<b>3,636</b>	<b>38,784</b>
Admin Expenses	(11,295)	(14,036)
	<b>(7,659)</b>	<b>24,748</b>
Other Income	14,472	1,269
<b>Profit before Taxation</b>	<b>6,813</b>	<b>26,017</b>
Tax on Profit	0	0
<b>Profit</b>	<b>6,813</b>	<b>26,017</b>

8. To consider as a special resolution any additional or alteration to the Rules of the Club duly proposed in accordance with Rule 9.5

In accordance with Rule 9.5; the following motions were requested to appear on the Agenda of this meeting:-

That the Officers of the Club for the year 2022 - 23 should be modified so as to include the roles of :-  
President, Immediate Past President, Chairman, Vice Chairman, Junior Chairman, Treasurer and Secretary.

**Proposed:** Meryl Falvey      **Seconded:** Kieran Matty      **Unanimously supported**

9. To consider a resolution disapplying the provision of the Act relating to the obligation to appoint Auditors

**Proposed:** Duncan Taylor      **Seconded:** Al Green      **Unanimously supported**

**10. To elect the Officers for the ensuing year**

So the officers standing this year are:-

**Club President - Al Green**

**Club Immediate Past President - Dave Newcombe**

**Club Secretary - Karen Walker**

**Club Treasurer - Duncan Taylor**

**Club Chairman - Kevin Falvey**

**Club Vice Chairman - Scott Jameson**

**Club Junior Section Chairman - Nick Harwood**

**Proposed:** Dave Godwin

**Seconded:** Alice Walker

**Unanimously supported**

**11. Election of Committee Members**

**The Club Officers together with :-**

Daz Gamble, Kieran Matty, Steve Jenkins, James Howard, Helen Ayres, Dave Walker.

All the above have indicated their willingness to stand and were formally proposed by

**Proposed:** Mark Dowdeswell

**Seconded:** Gemma Greenwood

**Unanimously supported**

If anyone would like to stand for the committee, then please see me.

**12. To confirm the Election Honorary Vice Presidents ( made by the Committee during the preceding year )**

**No Vice Presidents Elected this year.**

**13. To confirm the election of Honorary Members ( made by the Committee during the preceding year )**

Confirmation of ALL Club Coaches in the 2021/22 season and our Staff and Non International Ticket Sponsors being elected as Honorary Members of the Club.

**Proposed:** Duncan Taylor

**Seconded:** Phil Turton

**Unanimously supported**

**14. To consider any other business of which due notice shall have been given**

None received.

**15. Any Other Business ( on which no voting shall be allowed )**

Malvern RFC. - ClubHubz APP. KF has received an approach to look at joining this app and making it available to club members. AW stated that she would take a look at it and report back to the Exec Committee.

Tim Coppin – u 10s need to train on a Weds evening at Tewkesbury School. KF suggested looking for an earlier session as the sessions currently booked by the club are full. NH agreed to look into this.

Mark Dowdeswell asked for it to be minuted that acknowledgement and thanks to Dave Walker for his work on organising socials and sponsorship.

**16. Date of next AGM - Friday, 24<sup>th</sup> November 2023**

KF closed the meeting by saying - This has been an encouraging season. We are still in a strong financial position although we have had to spend significant funds on pitch improvements. The playing sides through the club are as strong now as ever and the social and community aspects of the club continue to shine through.

Thank you all for coming.